The regular meeting of the Board of Health was held on Tuesday, November 9, 2021.; Adrienne DeSantis, Secretary and Andrea Crete, Health Agent were present. Kelly Lamas, Member was present by phone. Michael LaFever, Chairman was absent. Minutes are being recorded by LCTV video and are being transcribed from the video. The meeting was called to order at 5:30 p.m. by Ms. DeSantis.

Ludlow Public Health Nurse Marianne Moura officially retired on November 3, 2021.

Board members read the minutes of October 26, 2021. Minutes were signed Ms. DeSantis.

The meeting was joined by Angela Kramer, by phone.

Ms. Kramer provided the Board with COVID updates. The Town is still seeing a decline in cases. Ms. Kramer provided the following breakdown of cases:

- 10/24/21 – 11/6/21 = 41 cases
- 10/31/21 – 11/9/21 = 30 cases, 12 vaccinated

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For the month of October there have been a total of 134 cases. Out of the 134 cases, 52 were vaccinated. Ms. Kramer has seen an increase in children.

The vaccine bus will be coming to Ludlow on November 16, 2021 from 10:30-6:30. It will be located in the Vet's Park School parking lot.

Ms. Kramer spoke of the use of COLOR software for the flu clinic. The new software works with the MIIS registry and saves the nurses additional steps to complete the paperwork.

Ms. Kramer explained to the Board that the CTC will be ending. It will be up to local Boards of Health to perform contact tracing.

The meeting was joined by Janice Ouimette by phone. Ms. Crete stated that a discussion about pedicures and patient services was not on the agenda. Ms. Crete will place a discussion about pedicures and homebound services on the next meeting. Ms. Ouimette was welcome to call or attend the next meeting to discuss her concerns.

Board members discussed switching the next meeting from November 23, 2021 to November 30, 2021, due to a hearing in front of the Selectmen. Board members agreed to change the meeting date.

Ms. Lamas would like Ms. Kramer to provide ideas to incorporate pedicures within her weekly schedule. Ms. Lamas would like to discuss this at the next meeting. Ms. Crete would like to create a listing of referrals to other service providers who perform pedicures to distribute to patients.

The newly hired Public Health Program Coordinator, Paulina Matusik, will begin her position on November 15, 2021. Ms. Lamas would like the Board to meet Ms. Matusik at the next meeting.

Ms. Crete spoke of the office being restructured. The department is looking into moving two cubicles from the nursing side to the main side. The goal is to have the entire Board of Health condensed into one office. Another department will be taking over the nursing side.

The department has received a new septic plan for 569 Fuller Street. This is a failed system. There is a Request for Local Upgrade Approval that will be brought to the Board for approval at the next meeting. Ms. Crete would like to approve the plans prior to the next meeting due to it being a failed system. Board members agreed to allow Ms. Crete to approve the septic plans prior to the next meeting.

Ms. Lamas would like to see some goals put in place for the department, along with Ms. Matusik.

Motion made by Ms. DeSantis to adjourn the meeting at 5:53 p.m. with Ms. Lamas seconding the motion. All in favor 2-0.

Respectfully submitted,

Adrienne DeSantis
Secretary

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