The regular meeting of the Board of Health was held on Tuesday, December 14, 2021. Michael LaFever, Chairman; Adrienne DeSantis, Secretary; Kelly Lamas, Member and Andrea Crete, Health Agent were present. Angela Kramer, RN attended the meeting by phone. Minutes are being recorded by LCTV video and are being transcribed from the video. The meeting was called to order at 5:30 p.m. by Mr. LaFever.

Board members read the minutes of November 23, 2021. Minutes were signed Ms. DeSantis.

Board members signed departmental bills.

Ms. Kramer provided the Board with COVID updates. From 12/1/21 – 12/14/21 there have been 203 new cases. The town is seeing a slight surge in cases. Most of the cases involve kids. Ms. Kramer spoke of the recent Covid booster clinic that was held. There were 132 people seen, along with 15 flu shots given. The department hopes to hold another clinic in January.

The Town will be receiving a number of free at-home Covid test kits from the State. These kits will be distributed throughout the town. Ms. Lamas would like to see a focus on senior living and congregate living areas. Ms. Crete is hoping to partner with the Senior Center and Keystone Commons to distribute the kits.

Ms. Kramer spoke of pedicures beginning at the Senior Center. These will be done by appointment once a week. Ms. Kramer is also seeing about 10 homebound patients during the week for pedicures.

Ms. Lamas stated that the Town is currently at a 65% vaccination rate.

Ms. Crete spoke of a 5-year plan for the department. Ms. Lamas would rather focus on a 3-year plan. This plan would be a team effort to create and the goal is to present it to the Board in January. Board members would like Ms. Crete to focus on the top 3 needs of the community as outlined in the needs assessment created by the State.

Ms. Lamas inquired about performance reviews for the staff. Ms. Crete will be performing them in January. Ms. Crete will email the Board the template for the performance review. The Board will perform a review for Ms. Crete.

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Board members agreed to the following dates for the upcoming meetings:

- January 12 & 26, 2022
- February 9 & 23, 2022

Motion made by Ms. Lamas to adjourn the meeting at 6:14 p.m. with Ms. DeSantis seconding the motion. All in favor 3-0.

Respectfully submitted,

Adrienne DeSantis
Secretary