The regular meeting of the Board of Health was held on Tuesday, February 22, 2022. Michael LaFever, Chairman; Adrienne DeSantis, Secretary; Kelly Lamas, Member were present. Minutes are being recorded by LCTV video and are being transcribed from the video. The meeting was called to order at 5:30 p.m. by Mr. LaFever.

The meeting was joined by Angela Kramer, Public Health Nurse.

Ms. Kramer provided the Board with COVID updates. From 2/1/22 – 2/22/22 there have been 163 cases. Ms. Kramer provided the following breakdown for the number of cases:

- <5 years old – 12 cases
- <18 years old – 42 cases
- >18 years old – 109 cases

Of the 163 cases, 82 were vaccinated. There were no deaths from COVID within the town during this time.

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Ms. Kramer spoke with the schools about the possibility of offering a vaccine clinic in the upcoming future. Ms. Kramer mentioned that the School Committee is meeting to discuss the mask mandate within the schools.

Ms. Kramer has been trying to contact the State about the requirements for offering a local testing site.

Ms. Kramer spoke of the new Covid treatments that are now being offered. Ms. Lamas asked if there is a listing of providers that has the new treatments. Ms. Kramer does not have that information.

Mr. LaFever spoke of Ms. Crete's resignation. There is a Job Description that was presented to the Board for approval before being advertised. Board members would like to discuss the Job Description with Carrie Ribeiro, Human Resources. Ms. Ribeiro will be invited to an upcoming meeting for this purpose. Ms. Lamas would like to look at the needs of the department. Ms. Lamas believes the Board should look into hiring an outside contractor to fill in until a new inspector is hired. Ms. DeSantis asked if the Town should advertise for a contractor. Ms. Lamas will work with Ms. Ribeiro to figure out a solution.

Board members discussed having one member become a point person for the department. This person would be signing payroll and be available if questions arise. Motion made by Ms. DeSantis to appoint Ms. Lamas as point person and allow Ms. Lamas to sign payroll and bills. Seconded by Mr. LaFever. All in favor 3-0.

Ms. Kramer asked the Board about receiving "out-of-grade" pay for the current week. Both the Department Head and the Administrative Assistant are out for the week. Ms. Kramer spoke with Human Resources and was told it was a Board decision. Ms. Kramer would receive "out-of-grade" for February 22-25, 2022. Motion made by Ms. Lamas to allow for "out-of-grade" pay for Ms. Kramer, pending email proof from Human Resources. Seconded by Ms. DeSantis. All in favor 3-0.

There was an email sent to the Board outlining departmental goals. Board members feel it was very vague and would like to table this discussion to a future meeting.

Motion made by Ms. Lamas to adjourn the meeting at 6:30pm with Ms. DeSantis seconding the motion. All in favor 3-0.

Respectfully submitted,

Adrienne DeSantis
Secretary

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