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TOWN OF LUDLOW

Board of Health

Meeting Minutes

June 1, 2022

Members Present: Kelly Lamas, Chair; Antonio Tavares, Member; Adrienne DeSantis, Secretary via phone.

Also Present: Tim Fontaine

Meeting was called to order at 5:30 PM by Ms. Lamas and Pledge of Allegiance was performed.

Monthly Business:

Board signed departmental bills

Visitations:

Isaac Santana of 44 Emma Way was present to discuss his request for a Residential Kitchen Permit. He will be making and selling a Puerto Rican Dessert. Initially the Board of Health had received a complaint about this and Mr. Sanatana reported that he didn't realize he was supposed to have a permit. Chrissy Florence has been to inspect the kitchen and reported no issues. Mr. Santana now has a separate blender due to nut allergies. He has switched from milk to condensed sweetener in a can. All containers are now labeled and he is keeping logs of everything. He has a separate freezer for the desserts as well. A motion was made by Mr. Tavares to approve a Residential Kitchen Permit for Mr. Santana at 44 Emma Way. Seconded by Ms. DeSantis. All in favor 3-0.

Actions/Correspondence:

There was to be a discussion and vote on the Interim Health Director Position. Ms. Lamas reported that Carrie Ribeiro of Human Resources is able to attend the meeting on June 15, 2022 so she recommends holding off on the conversation until then. In the meantime, she asked that all board members speak with Ms. Ribeiro prior to the meeting should they have any questions.

There was discussion on the MHOA Funding List. All monies must be related to COVID. Mr. Fontaine provided a list of the purchases that related to Covid clinics. There were supplies for the clinics, as well as food for the volunteers. There were also laptops and privacy screens purchased. The department is also looking to order shirts and jackets for the volunteers and staff to have a uniform look amongst everyone. A total of $12,622.86 has been spent so far and a little over $19,000 is left over. We have until June 30, 2022 to spend the money or it will be returned.

Other Discussion:

There was to be discussion on utilizing out of grade to perform inspections, but the Board is waiting on a letter from the Latoss Union lawyer before doing so. They need to receive

clarification form the lawyer as to whether there are any conflicts of interest in having Mr. Fontaine perform the inspections. This discussion will be tabled until the meeting on 6/15/22.

Closing Comments:

Mr. Tavares: He reports that he was unable to stop by the most recent Covis clinic but heard that it was a huge success. He wanted to thank John Diotalevi of the Polish Club for letting us use the club as well being so accommodating.

Ms. Lamas: She would also like to report that she is pleased with how well the clinic was run. She wanted to thank Mr. Diotalevi for supplying coffee to the workers. There were 112 vaccinations given, 27 being walk-ins.

A motion was made by Mr. Tavares to adjourn the meeting at 5:52 PM. Seconded by Ms. DeSantis. All in favor 3-0.

Respectfully submitted,

Adrienne DeSantis

Secretary

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