Board of Health

Meeting Minutes

December 19, 2023

RECEIVED
TOWN CLERK'S OFFICE
2024 JAN 11 A 9:46
TOWN OF LUDLOW

Members Present: Kelly Lamas, Chair; Adrienne DeSantis, Secretary; Antonio Tavares, Member

Also Present: Paulina Matusik, Tim Fontaine, Tereza Crosby

Meeting was called to order at 5 PM by Ms. Lamas and Pledge of Allegiance was performed.

Monthly Business:

Ms. DeSantis signed the meeting minutes from November 16, 2023. Ms. DeSantis made a motion to approve the meeting minutes for November 16, 2023. Seconded by Mr. Tavares. All in favor 3-0.

Visitations:

Tereza Crosby was present to introduce herself to the board as the new administrative assistant for the health department.

Actions/Correspondence:

The board discussed a request for a local upgrade for 484 Poole Street. They are requesting a 40-foot reduction in setback to a private water supply from 100 feet required to 60 feet. Mr. Tavares made a motion to approve the 40-foot reduction in setback to a private water supply from 100 feet required to 60 feet. Seconded by Ms. DeSantis. All in favor 3-0.

The board discussed a request for a local upgrade for 716 Fuller Street. They are requesting a 1-foot reduction in ground water from 4 feet required down to 3 feet. In addition, they are asking for the use of a Sieve Analysis in place of the Perc Test. Mr. Tavares made a motion to approve the 1-foot reduction in ground water, as well as the use of a Sieve Analysis for 716 Fuller Street. Seconded by Ms. DeSantis. All in favor 3-0.

The board discussed a request for a local upgrade for 31 Keith Circle. They are requesting a 2-foot reduction in ground water from 4 feet required down to 2 feet. In addition, they are asking for the use of a Sieve Analysis in place of the Perc Test. Ms. DeSantis made a motion to approve the 2-foot reduction in ground water, as well as the use of a Sieve Analysis for 31 Keith Circle. Seconded by Mr. Tavares. All in favor 3-0.

There was continued discussion about the request for chickens at 97 Fuller Street. This request was tabled from previous meetings in August and October. Mr. Fontaine explained to the board that he and Octavia Anderson, the Animal Control Officer, went out to the home to do another inspection of the coops. Ms. Matusik provided the board with recommendations made by Ms. Anderson, the Animal Inspector, who stated that there have been some improvements in cleanliness. Mr. Fontaine provided the board with recommendations made by himself, and agreed with the recommendations from Ms. Anderson, the Animal Inspector. Ms. Matusik provided the board with Ms. Anderson's recommendation that they give the homeowners

additional time to get the coops cleaned up and some repairs done, as well as the stipulation that she and Mr. Fontaine go out and perform random inspections. Ms. DeSantis agreed that a decision should be made at this meeting. Ms. Lamas stated that she agreed with granting the permit request with the stipulations recommended by both Mr. Fontaine and Ms. Anderson. Ms. DeSantis made a motion to issue a request for chickens for 97 Fuller Street with the stipulations that they get random inspections and will need to request for a renewal for July 1st. Seconded by Mr. Tavares. All in favor 3-0.

There was a request for accessory livestock at 254 Miller Street. They currently have 2 ducks. The ducks are located in the backyard in an enclosed fenced area. The food is kept in a closed metal box and is set on a timer that drops feed. Per Ms. Andersons inspection of the property, the ducks are well away from the property and the enclosure is fairly clean. Ms. DeSantis made a motion to approve the 2 ducks at 254 Miller Street. Seconded by Mr. Tavares. All in favor 3-0.

Ms. Matusik provided the board with a departmental monthly update for November. There was not much to update. There are free COVID tests available at the font desk or online at COVIDtests.gov. Make sure to check expiration dates, as some test kits are expiring in January. The last of the flu clinics were held. To date, a total of 223 flu shots have been given out. The community health survey results will be discussed at next month's meeting. Ms. Matusik will be working on a PowerPoint to compile data with the department's summer intern Fatma Tufa.

Other Discussion:

Ms. Matusik provided an update on Shared Services. There is not much to update on as she is still waiting for Warren and West Brookfield to sign the Inter-Municipal Agreement (IMA). Palmer has signed and returned the IMA. We received the contract for the amended portion of $154,442.07, this has been signed and an amended budget sent back. Once the state reviews and officially approves, we will have received a total of $449,442.07. Ipads and inspection software are the only things that have been purchased so far with the grant funding.

The next Board of Health meeting will be on January 10, 2023, at 5 PM.

A motion was made by Mr. Tavares to adjourn the meeting at 5:35 PM. Seconded by Ms. DeSantis. All in favor 3-0.

RECEIVED
TOWN CLERK'S OFFICE
2024 JAN 11 A 9:46
TOWN OF LUDLOW

Respectfully submitted,

Adrienne DeSantis

Secretary